Temporary Residents Program

Enrolment Procedures

Students holding Temporary Visas and Visitors Visas who are residing in NSW must, with their parents/guardian, apply directly to the appropriate government primary or secondary school nearest to their place of residence.

Step 1
You must take the following original documents when you visit your local government school for copying and certification:

- Parents' or Guardian/Carer's passport and current valid visa if they are also temporary residents
- Student's passport and current valid visa. If the student holds a Bridging Visa the previous original visa and documentary evidence of the visa applied for must also be provided.
- Documentary evidence of the student's immunisation status in the form of an immunisation certificate, a letter from a registered medical practitioner or Community Health Centre
- A passport sized photograph of the student (attached to the application)
- Dependents of Principal Student Visa holders must also provide a copy of the principal holders Confirmation of Enrolment form and a copy of the dependent's Confirmation of Placement form provided as part of the visa application process
- Contact the Temporary Visa Holders Unit directly if applying for a confirmation of placement to support a new dependent visa application.

Step 2

- The school will provide you with an Application Form or you can download the form from the website
- The applicant completes the appropriate sections of the Temporary Visa Holders Application for Enrolment form.
- The school principal or responsible school person will complete the school section of the form if enrolment is accepted and will provide you with certified copies of your passports and visa documents for submission with the application.

Step 3

- Mail the completed Application form, all required documents and the payment of the Temporary Visa Holders Education Fee and the Administration Fee to the Temporary Visa Holders Unit (TVHU).

Postal Address
Temporary Visa Holders Unit — NSW Department of Education and Training
Locked Bag 4
Wollongong NSW 2520 Australia

TVHU will then issue an Authority to Enrol Document.
- Take the Authority to Enrol document to the school for completion of the admission process.