The Karrmann Library's Home Page is your first gateway to information.

I. Catalogs--First select
   A. Karrmann Library Online Catalog [http://karrmannweb.uwplatt.edu/]
      Searches can be done by:
      1. Author, Title, Library of Congress Subject Heading, Call Number, Journal Title
         a. Select Author/Title/Subject and then select Subject
         b. Type management skills (This may not be a Library of Congress Subject Heading- LCSH)
         c. Click on “Search” and search indicates there are not any Headings for this search (Either spelled wrong or not LCSH)
         d. Try safety management (This may not be a Library of Congress Subject Heading- LCSH) and search indicates there are not any Headings for this search
         e. At the top of page click on “New Search”
      2. Advanced Keyword (select Advanced Keyword)
         a. Type “safety management,” with the quotes and click on “Search”
         b. 19 questionable entries, click on “So you’re the safety director”
         c. Note Call Number, Location, and Status
         d. Note Library of Congress Subject Headings-LCSH: Industrial safety--Handbooks, manuals, etc.
         e. Try typing “management skills,” which provides six entries
         f. Try Title: Managerial skills, note Subject(s): Management, almost 200 titles listed under the Subject: Management
         g. Back to the “management skills” page try Title: Improving project management skills and techniques, note Subject(s): Industrial project management, when you click on indicates over 40 titles on subject.
      3. Remember NOT all searches are successful, try other words, databases, etc.
      5. Use “Help” when needed and ASK for help at the Reference Desk when needed
      6. “Search History” traces your searches–exit to “Library Home” at top of screen
Please try them in the live system to benefit from this outline. Thanks.

I. Catalogs
   --Select Online Resources, then at Online Databases; locate the “Pull down to choose a database” and select: WISCAT (Wisconsin Books) and click on “Go”
   [http://wiscat.brodart.com/]

B. WISCAT - Online Catalog (indexes over 1,200 libraries in Wisconsin)
   1. Choose Express search
   2. “Anyword” box type in industrial safety management, and click on “Begin Search”
   3. View the entries and select “Accident prevention manual for business & industry : security management”
I. Catalogs

B. WISCAT - Online Catalog (indexes over 1,200 libraries in Wisconsin) (Continued)

4. View the entry and note the holding libraries and the Subjects: Industrial safety--United States--Management--Handbooks, manuals, etc.; Accidents--United States--Prevention--Handbooks, manuals, etc.; Industries--Security measures--United States--Handbooks, manuals, etc.

5. The Subjects are hotlinked and lead to other resources
I. Catalogs

C. WorldCat (Union catalog of the members of the OCLC Online Computer Library Center)

Provides bibliographic access to the holdings of thousands of libraries in the US, Canada, Europe, and other parts of the world

1. Try project management techniques in the “Search for” box and change “in” setting from Subject to [default]
I. Catalogs

C. WorldCat (Union catalog of the members of the OCLC Online Computer Library Center)

(Continued)

2. Search finds about 270 entries, with a search like this many entries may be irrelevant; however, pick out the good entries and look at the subject headings to lead to more appropriate searching.

1. Strategic project management: tools and techniques for planning, decision making, and implementation.
   Author: Termin, Michael J. Year: 1999. Tag Record

2. Sociomedia multimedia, hypermedia, and the social construction of knowledge.
   Year: 1999. Tag Record

   Year: 1999. Tag Record

   Author: Gowen, Ann W. Year: 1981 Tag Record

5. The ABC's of evaluation: timeless techniques for program and project managers.
   Author: Bourretts, John. Year: 2000. Tag Record
I. Catalogs

C. WorldCat (Union catalog of the members of the OCLC Online Computer Library Center) (Continued)

3. Try “Strategic project management: tools and techniques for planning, decision making, and implementation”
I. Catalogs

C. WorldCat (Union catalog of the members of the OCLC Online Computer Library Center)

(Continued)

4. Try the “hotlinked” SUBJECT: Industrial project management and the results is about 2,758 records. Material to use in the future when Interlibrary Loan is an option.
Online Databases-Journals [Many are commercial databases that provide indexing and abstracting to citations to information available in the library, through Interlibrary Loan (ILL), or maybe full-text information.]

Locate the “Pull down to choose a database” and select

II. Online Databases-Journals

A. ABI INFORM. Locate the “Pull down to choose a database” and select ABI INFORM [http://proquest.umi.com/pqdweb?ReqType=301&UserId=ipauto&Passwd=ipauto]

1. Click on “Go” and then select ABI INFORM Global and click on Continue, and then in the “enter a word or phrase” box type "products liability" AND management AND (industr* OR manufact*) and “Search”
II. Online Databases - Journals

A. ABI INFORM. (Continued)

2. Select **Doing the right thing**, note the **Subject Terms: Products liability**, and also that the article is full-text. This item can be printed or emailed.
II. Online Databases - Journals
A. ABI INFORM. (Continued)

3. Example of full-text page

A study conducted for the nation's insurance industry has estimated the overall annual cost of injury suits in U.S. courts at $117 billion. Much of that cost is attributable to accidents and negligence related to auto accidents, personal injuries or other suits having nothing to do with defective or ill-conceived products.

There is an enormous, real impact - both economic and noneconomic - that may be directly or indirectly attributed to actual product liability. And this impact affects not only U.S. corporations, but all companies from any part of the world that sell or distribute a product in the United States. A Conference Board survey of 2,000 U.S. businesses found that as a result of potential or projected liabilities, 22 percent of those surveyed had lost market share, 21 percent discontinued product research, 17 percent decided against expanding a new product or program, and only 20 percent decided not to.
II. Online Databases - Journals

A. ABI INFORM. (Continued)

4. Try OSHA as a search and look at Ergonomics 101: A primer for the working stiff
II. Online Databases - Journals

Locate the "Pull down to choose a database" and select

B. Applied Science & Technology Abstracts

http://wilsonweb2.hwwilson.com/cgi-bin/auto_login.cgi

1. Try "engineering ethics"
2. Try OSHA AND management
II. Online Databases - Journals

B. Applied Science & Technology Abstracts

3. Try engineer* AND OSHA AND industr*

4. Note Descriptors
II. Online Databases - Journals

Locate the “Pull down to choose a database” and select

C. Carl Uncover [http://uncweb.carl.org/]

1. Click “Search Uncover”
2. Click on “Search Uncover Now”
3. Enter search term(s) “engineering ethics” and click “Search”
4. Try OSHA
II. Online Databases - Journals

C. Carl Uncover

5. Enter in the Find box "engineering management" AND (safety OR skills OR techniques) AND industr*
II. *Online Databases*-Journals

C. Carl Uncover

6. Try Making a Team Work: Techniques for Building Successful Cross-Functional Teams
III. **Internet Sites**

A. **Codes of Ethics Online: Engineering** (Illinois Institute of Technology)
   
   [http://csep.iit.edu/codes/engineer.html]

B. **Online Ethics Center for Engineering & Science**  
   [http://onlineethics.org/]

C. **OSHA** (Occupational Safety and Health Administration) U.S. Department of Labor
   
   [http://www.osha.gov/]

D. **Code of Federal Regulations**  
   [http://www.access.gpo.gov/nara/cfr/]

IV. **Library and Information Assistance**

A. Reference Desk - Main Floor (at Reference Desk)

B. Periodicals-Interlibrary Loan Desk - First Floor  
   [http://www.uwplatt.edu/~ill/]

C. Government Publications Department - Third Floor  
   [http://www.uwplatt.edu/~govpub/]

D. Division Librarian for EMS - Ask at First Floor Periodicals/ILL Desk
   
   Email: Schwark@uwplatt.edu, phone 342-1649, Home Page:
   
   [http://vms.www.uwplatt.edu/~schwark/]

E. **Location map**  
   [http://vms.www.uwplatt.edu/~library/tour/]

The above was based on conversations with Professor Balachandran and the course description as follows: Fundamental concepts of management including management skills, functions, roles, and theories; project management techniques; transition from engineer to manager; ethics in engineering; industrial safety management; and product liability.